

CPRP Board Meeting Minutes
February 3, 2020

Attendance: Board members present were Don Tolman, Joe Kelleher, Shirley Bentley, Jerry Hill, Susan Hoffert. Also present were Janet Kelleher, Larry Dodge, Jim Melton

Call to Order: President Don Tolman called the meeting to order at 7:00 p.m .

Agenda: The agenda was approved.

Approval of January 2020 minutes: Motion made to approve the minutes with 2 corrections by Joe, seconded by Jerry. The minutes were approved.

Treasurer’s Report: Shirley presented the January 2020 report.

Beginning balance:	\$11,205.26	*	Money market	\$50,816.20
Inflows:	6,254.95	*	Interest	166.51
Outflows	-1,236.88	*	Total	\$50,982.71
Net total	5,018.07	*	The interest is earned monthly but recorded quarterly.	
Ending balance	\$16,223.33	*		

Rodeo Account Balance				<u>\$5,659.22</u>

A motion was made by Susan, seconded by Joe to accept the treasure’s report. Motion carried.

Presentation of Bills:

Wyoming Financial	\$2,746.00
Shirley Bentley (binder)	6.73
Joe Kelleher (materials for installing bathroom lights)	39.68

Joe made the motion to pay the bills. Susan seconded. Motion carried.

Coordinator’s Report for January: Nancy was absent due to weather and bad roads.

Unfinished Business:

1. Jubilee Committee Report: This year’s theme is “Clark for America.” Janet and Joe Kelleher will be fundraising and in charge of the parade. Sam and Jerry Hill will be in charge of the rodeo. Susan Hoffert will oversee concessions. Some want a dance on Friday night. Jerry will check on the Bounce House for the kids. The 5k race is scheduled. Jerry is working on purchasing a stripping chute. Rodeo funds will be used.
2. Pets in the multipurpose room: Flooring information says that animals will not hurt the flooring. They will still be allowed unless problems arise.
3. Floor care instructions: Instructions were sent to the board members. A copy was posted in the Mechanical Room.
4. Rodeo grounds rental fees/contract: There was discussion. It was suggested a rent of \$300 be set plus a cleaning deposit of \$200 for for-profit events. Porta-potties, concession stand. Joe will write a draft entry for the Board to consider. No action was taken, tabled until next meeting.
5. “Use Policy” change concerning alcohol and illegal drugs: There was discussion. It was suggested that alcohol be allowed but the Rec Center not be held liable for any misconduct. Another suggestion was to charge more if alcohol is being served. Shirley will check on what our insurance covers. No action was taken, tabled until next meeting.
6. “Rental Agreement” change for set-up and break-down time for a full day rental: Discussion was held. Joe had more Park County information. Shirley reported that she was told that a family that regularly rents the center for family get-togethers may not rent it in the future

because of the \$200 a day rental fee is too much. No action was taken, table until next meeting.

New Business:

1. After event inspections: It was agreed that the coordinator is to walk through the facility with the renter after an event before a decision about the deposit return is decided.
2. Jim Melton addressed the Board to request setting up a "jam session" for Clark musicians beginning in March. Susan will post an announcement on the Clark Community Facebook page and on the Rec Center website. (March 6, 2020 from 7 to 9 p.m.)

Comments and Questions from Attendees:

There were no comments or questions.

Adjournment: There being no further business, the meeting was adjourned at 8:30 p.m..

Respectfully submitted by Susan Hoffert, Secretary