

CPRP Board Meeting Minutes
March 2, 2020

Attendance: Board members present were Don Tolman, Joe Kelleher, Shirley Bentley, Jerry Hill, Susan Hoffert. Also present were Coordinator Nancy Woolard, Judy Jefferis, Tyler Marr, Von and Cathy Ringler

Call to Order: President Don Tolman called the meeting to order at 7:01 p.m .

Agenda: The agenda was approved.

Approval of February 2020 minutes: Motion made to approve the minutes by Joe, seconded by Susan. The minutes were approved.

Treasurer's Report: Shirley presented the February 2020 report.

Beginning balance:	\$16,223.33	*	Money market	\$50,982.71
Inflows:	.11	*	Interest	
Outflows	-2,936.56	*	Total	\$50,982.71
Net total	-2,936.45	*	The interest is earned monthly but recorded quarterly.	
Ending balance	\$13,286.88	*		

Rodeo Account	Beginning Balance			\$5,659.22
	Deposits			3,025.00
	Check for stamps			-22.00
	Balance			\$8,662.22

Presentation of Bills:

Keele (Jan.)	\$22.50
Nancy Woolard (cleaning supplies)	12.72

A motion was made by Joe, seconded by Susan to accept the treasure's report and pay the bills. Motion carried.

Coordinator's Report for February: Nancy gave her report. She received one rental contract. The activities being held at the center are Bible Study on Sundays, Zumba 3 times per week, Senior Game Day on the first Wednesday, Canyon Cards on Wednesdays, Cemetery Board Meeting, Yoga, and Jam Sessions on the first and third Friday evenings.

Unfinished Business:

1. Jubilee Committee Report: This year's theme is "Clark for America." Janet and Joe Kelleher will be fundraising and in charge of the parade. Sam and Jerry Hill will be in charge of the rodeo. Susan Hoffert will oversee concessions. Some want a dance on Friday night. Jerry got \$1,000 funding for the Bounce Houses for the kids and \$5,000 for other rodeo expenses. He is still working on getting a stripping chute. He was unable to get bucking horses. He is also wanting to do some work on the announcer's stand to make it so kids can't fall off of it, and look into what it would cost to put a permanent roof on the grandstands. The person donating the money would like some to be used for a gun raffle. All the proceeds would go to the Rec Center.
2. Rodeo grounds rental fees/contract: It was decided that arena rental for events that are "for-profit" will be \$300 with a \$200 cleaning deposit. Joe drew up wording for the rental agreement.
3. "Use Policy" changes concerning alcohol and illegal drugs are as follows: "The use of alcoholic beverages on the CPRP premises will require a special permit from the Board, and the Renter must fill

out the “Special Event Liability” application. The sale of alcoholic beverages is not permitted on the CPRP premises.” Other changes were made in #4, #5b, and #10-14 were added.

4. “Rental Agreement” changes were as follows:

Facility	#People		Hourly Rate	Max Fee/Day
Rec Center	Up to 50		\$10.00	\$50.00
	Up to 100		\$10.00	\$100.00
	Up to 150		\$15.00	\$150.00
	Up to 200		\$20.00	\$200.00
Refundable Cleaning Deposit			\$100.00	
Refundable Kitchen Deposit			\$ 50.00	
Set-up fee the day before:	Full day= \$40.00		Half day (starts after 3:00 pm)= \$20.00	
Rodeo Grounds	Event Rate		\$300.00	
	Cleaning Deposit		\$200.00	
There is no charge for tear-down and cleaning, but it must be done before scheduled events the next day. Renter and coordinator will walk the premises together to assess cleanliness of the facility. Renter and coordinator will schedule a time for the assessment at the time of signing the rental agreement. If the coordinator agrees that the premises is clean, the deposit will be returned.				

New Business:

There was no new business:

Comments and Questions from Attendees:

There were no comments or questions.

Adjournment: There being no further business, the meeting was adjourned at 8:32 p.m.

Respectfully submitted by Susan Hoffert, Secretary