

CPRP Board Meeting Minutes

October 1, 2018

Attendance: Board members present were Don Tolman, Shirley Bentley, Joe Kelleher, Rich Alberta, Susan Hoffert. Coordinator Amy Bozell. Also present: Janet Kelleher, Kristie and Tracy Lewis

Call to Order: President Don Tolman called the meeting to order at 7:04 p.m. and led the pledge to the flag.

Approval of September 2018 minutes: A motion was made and seconded to approve the minutes. Minutes approved.

Treasurer's Report: The September 2018 report was presented and explained.

Beginning balance:	\$29,485.95	Money market	\$50,000.00
Inflows:	30.28	Interest earned	42.47
Outflows	-984.95		
Net total	- 954.67		
Ending balance	\$28,531.28		

The treasurer's report was approved.

Presentation of Bills:

Pawnee Irrigation (blowing sprinkler lines)	167.50
Schrader Metal (building air intake ducts for furnace)	680.33
Cris Kulesa (1 ball field mowing)	125.00
Quality Propane	2,508.00

A motion was made and seconded to pay the bills. Motion carried.

Coordinator's Report: Amy gave her September report. *There were no contracts for September. *There were two maintenance items: 1. A broken toilet seat in the men's room, 2. Bolt lock on door of men's room needs to be adjusted. *There were some clean-up issues after the 55-Plus dinner: No one signed in or out; toys left out; crumbs on the kitchen counter and floor; sticky spots by the kitchen door; entry was not swept. *Besides the usual activities, Chair Yoga meets every Thursday at 10 a.m.; kids play open gym every other Saturday during Zumba.

Unfinished Business:

1. Projects report:
 - *Still putting together information for the pavilion.
 - *Roof leaks—A Billings roofing contractor came to find the leaks and sealed those that were found. He will send Joe an estimate of what it will take to do the entire roof.
 - *Shed roof: Joe will find out how much metal is needed to reroof the shed.
 - *Canopy and frame repair are still on the list.
2. Air intake for the furnace: It is built and ready to be installed.
3. Rental Agreement fees: Don presented a spreadsheet of expenses in 2017. It averages \$35.00 per day, not including Jubilee expenses. He suggested that it would give us a baseline to work with for setting fees. The total for operating the center is about \$16,000.00 per year. There was

discussion about how to generate more income. A motion was made and seconded to change the Facility Use Policy as follows:

Add the following as a bulleted point under Group 1: Non-Rental Fee Community Events:

“Educational or recreational activities sponsored by members in which the participants pay a fee to cover expenses for supplies and/or an instructor. These activities will require a fee of \$1.00 per student in lieu of a rental fee to be paid to the CPRP.” The motion carried.

4. Directors/Officers Insurance: A motion was made and seconded to table the decision to pay the policy until we can get more information about bonding or other insurance companies from Cris Kulesa and Sue Goldberg. Motion carried.

New Business: There was no new business.

Comments and Questions from Attendees: There were no further questions or comments.

Adjournment: There being no further business, the meeting was adjourned at 8:36 p.m.

Respectfully submitted by Susan Hoffert, Secretary