

CPRP Board Meeting Minutes
November 3, 2018

Attendance: Board members present were Don Tolman, Shirley Bentley, Joe Kelleher, Rich Alberta, Susan Hoffert. Coordinator Amy Bozell. Also present were twenty-five members from the community.

Call to Order: President Don Tolman called the meeting to order after the conclusion of the Annual Meeting.

Approval of October 2018 minutes: The minutes were read aloud. A motion was made and seconded to approve the minutes. Minutes approved.

Treasurer's Report: The October 2018 report was presented.

Beginning balance:	\$28,531.28	Money market	\$50,000.00
Inflows:	19.22	Interest earned	102.74
Outflows	-3,624.05	Total	\$50,102.74
Net total	- 3,604.83		
Ending balance	\$24,926.45		

Presentation of Bills:

Keele Sanitation (Sept. and Oct.)	45.00
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A motion was made and seconded to approve the Treasurer's Report and pay the bills. Motion carried.

Coordinator's Report for October: Amy gave her October written and oral reports. She reported that Laura Bierma, who instructs Chair Yoga, would like a key to the front door and office. Shirley will retrieve Ashley's keys to give to her. There were no contracts, but Ringlers may have their Thanksgiving family dinner here, waiting for confirmation. The men's room bolt lock still needs to be adjusted and the toilet seat is still broken. The toilet in the women's room was repaired. The heater in the gym isn't working. Laura Bierma paid the \$1.00 per student fee to Amy, a total of \$19.00. She felt good about the policy and decided not to do the grace period. Amy wondered if she should be collecting \$1.00 per student from Laura, the other yoga class instructor. Sue Goldberg will notify Laura of the change. Amy gave a report on the activities to be held in November.

Unfinished Business:

1. Insurance or bonding: Shirley talked to an insurance agent at HBI Insurance about bonding and was told that is not what we need. She was given an application to get an insurance estimate from them. Shirley will fill it out and send it to HBI Insurance. We will table it until the December meeting.
2. Approval of the revised Rental Agreement: It was moved and seconded that we approve the revised Rental Agreement. Motion carried.
3. Estimate for sealing the roof was discussed during the Annual Meeting.
4. Estimates for the shed roof was not addressed.

New Business:

1. Don appointed a committee, consisting of Bonnie Craig, Amy Bozell, Janet Kelleher, and Susan Hoffert, to put information of what work is being done, volunteers, and help needed on the website.
2. A motion was made and seconded that the rental fee for the 55 Plus Dinner Extravaganza be waived. Motion carried.

Comments and Questions from Attendees:

1. Sue Goldberg wanted Amy to put something on the website about Pickleball to see if anyone would be interested.

Adjournment: There being no further business, the meeting was adjourned.

Respectfully submitted by Susan Hoffert, Secretary